

The DANVERS RETIREMENT BOARD, overseers of the Danvers Retirement System, a Massachusetts municipal public pension fund with assets of approximately \$157 Million, invites qualified entities to submit proposals for Investment Consultant Services for a term not to exceed seven (7) years.

You may request a copy of the RFP by contacting Susan Little at slittle@danversma.gov.

The deadline for submitting a proposal is by March 9, 2022, 1PM EST in the offices of the System, Town Hall, 1 Sylvan Street, Danvers MA 01923

Each proposal must contain Technical and Price information. Technical information shall include the PERAC New Vendor Contact Information Form C-2281, PERAC New Vendor Disclosures Form C-0576, PERAC Vendor Certification Form C-8135, PERAC Placement Agent Statement for Investment Management Form C-1034, Letter of Transmittal, Vendor Description, Certificate of Non-Collusion, Statement of State Tax Compliance, and List of References. Each proposal should be included in a sealed envelope, with the name of the submitting firm clearly marked on the outside.

Please send the envelope to:

Susan Little, Retirement Manager
Danvers Contributory Retirement
System 1 Sylvan Street
Danvers, MA 01923

Please also submit one complete electronic file in PDF format to: slittle@danversma.gov

Questions concerning this RFP must be submitted in writing to: Susan M. Little, Retirement Manager, Danvers Retirement Board, Town Hall, 1 Sylvan Street, Danvers, Massachusetts 01923 before March 9, 2022, 1:00PM EST. Questions may be hand-delivered, mailed, emailed. Written responses will be hand-delivered, mailed, emailed to all individuals or firms on record.

Please note: telephone inquiries to the System will not be accepted.